

# **West Chapter 5 Field Hockey Officials FINANCIAL RESPONSIBILITY BULLETIN AND Chapter Requirements**

**Members must meet all financial responsibilities by November 20<sup>th</sup> of the current year regardless of reimbursement status from individual schools. Members who fail to meet financial responsibilities will be required to submit a \$100 deposit to the chapter treasurer payable to West Chapter 5 by July 1<sup>st</sup> to receive a schedule the following season. Provided all financial responsibilities are met, the \$100 deposit will be refunded by November 20<sup>th</sup> of the following season. No official will be assigned High School State Tournament Games if their Dues and Missed Meeting Fees have not been paid for the current year.**

Financial responsibilities are as follows:

- **All Members ~~must need to be~~ register directly with the state NJSIAA and pay appropriate fees.**
- **Chapter Dues:** must be paid by the 2<sup>nd</sup> Annual Meeting. As per Rules and Policies, members not meeting this deadline will have their schedule revoked until dues are paid.
  - Active \$40
  - Inactive \$20
  - Transfer \$40
  - Associated \$40
  - Cadet \$40
- **Missed Meeting Fee:**
  - 1<sup>st</sup> Missed Meeting \$10 fine
  - 2<sup>nd</sup> Missed Meeting \$15 fine
  - 3<sup>rd</sup> Missed Meeting \$25 finePayable within one week of the missed meeting.
- **Missed Interpretation Fee:**
  - \$25 paid the chapter interpreter for separate rules interpretation in addition to the \$10 missed meeting fee.

Updated and approved at Executive Board Meeting 6/21/21

- **Assigning Fees:**

- **\$10 Non-refundable scheduling deposit. Paid directly to assignor by July 1st**
  - ~~\$10 Non-refundable scheduling deposit~~
- **5% of total earnings plus any turn back fees** paid to assignor by November 20<sup>th</sup> as per Rules and Policies
- **Turn back fees**
  - **\$10 per game following acceptance (V/JV = \$20)**
  - **\$25 flat fee Turn backs within 24hrs of contest**
- ~~All Assigning Fees due by November 20<sup>th</sup> the total of 5% of total earnings plus any turn back fees (\$10 for each game turned back to the assignor after the original turn back date; \$20 for double games). **Any turn backs within 24 hours of the contest, \$25 flat fee. (be sure to remove language from R&P duties of members)**~~

**Travel Fund Forms** are due no later than November 20<sup>th</sup>. No travel funds will be dispersed to members who owe outstanding financial obligations until those obligations have been met.

**Special Meeting Reminder:** All members are required to attend 4 meetings, one of which is the State required **Rules** Interpretation.